



The International Foreign Language Honor Society

Phi Sigma Iota

Member of the Association of College Honor Societies

Minutes of the Executive Committee Meeting on April 24, 2025

Attendance

Present: Cody Hanson (president), Junko Agnew (second vice president), Cassio de Oliveira (secretary), and Pauline Lanzine (administrative director).

Call to Order

The meeting was held over Zoom. President Cody Hanson called it to order at 4:48PM EDT.

Approval of Minutes

The motion (de Oliveira/Agnew) to approve the minutes of the March 14, 2025 long meeting passed, as amended, with three in favor (Agnew, de Oliveira, Hanson) and one abstention (Lanzine).

Old Business

Revisions to the Scholarship Application

Hanson presented his draft of the scholarship application form.

Hanson supports keeping a statement of support from the Faculty Advisor and an academic reference from a second faculty member.

Lanzine would like to see that all scholarship submissions be emailed to contact@phisigmaiota.org. Receiving scholarship applications through email is faster and makes sharing the documents easier with the scholarship committee.

De Oliveira suggests that unofficial transcripts be accepted as part of applications, with official transcripts being required in the event that the applicant is selected.

Administrative Director's Report

Lanzine reports an outage with the website order form; the website host was able to address the issue. Lanzine has signed up for a technical support subscription for six months from the hosting service.

New Business

Next (“Long”) Meeting

The next (“long”) meeting has been scheduled for 10:00AM–1:00PM EST on Saturday, September 13, 2025.

Approval of Scholarship Recipients

The motion (de Oliveira/Agnew) to approve the list of scholarship recipients submitted by the Scholarship Committee was approved unanimously (Agnew, de Oliveira, Hanson), with one abstention (Lanzine). Scholarship recipients and amounts are as follows:

Kaitlyn M. Aarons, Jacksonville University - \$3,000.00
Cheyenne Drake, Indiana State University - \$2,500.00
Katherine Garcia, Caldwell University - \$2,800.00
Landon Hill, University of North Alabama - \$2,000.00
Jenna Johnston, Gonzaga University - \$2,800.00
Bailey Key, Northern Kentucky University - \$2,800.00
Scott Lancaster, University of California, Chico - \$2,400.00
Milena Mata, South Alabama University - \$2,800.00
Matthew Sprague, Salem State University - \$2,800.00
Anna Stein, Mercer University - \$2,800.00

Total Dollars for Scholarships: \$26,700.00

Adjournment

The meeting adjourned at 5:25PM.

Respectfully submitted,

Cassio de Oliveira