



The International Foreign Language Honor Society

## Phi Sigma Iota

Member of the Association of College Honor Societies

[www.phisigmaiota.org](http://www.phisigmaiota.org)

*Meeting Minutes*  
*Executive Committee Meeting*  
*Thursday May 13, 2021*

**Attending:** Balmori, Allen, Macken, Hetrick, Rossoll, Larson

- Balmori convened meeting (4:37)
- Approval of Feb 4, 2021 minutes
  - Hetrick moved to approve the minutes, Allen seconded, passed unanimously
- Administrative Director's Report (Macken) (4:38)
  - slight resurgence in initiations has boosted our revenues a bit
    - we do not need to be too cautious in awarding full scholarships
  - Macken is gathering materials needed for the audit
  - Allegheny's World Languages department still fully supports PSI's home office on campus, although some administrators are not aware that PSI exists
- Scholarship Committee Report (Balmori and Macken) (4:45)
  - committee members could not attend the Executive Committee meeting
  - five applicants, all awarded
  - there may be fewer applicants this year since many study abroad programs are still not running because of the pandemic
  - Rossoll asked how award amounts are determined: there is a pool of money, students submit an itemized budget
  - Hetrick moved to approve recommendations of the scholarship committee, Rossoll seconded, approved unanimously
- Scholarship Criteria (Balmori) (4:56)
  - applicants do not always submit an itemized budget, discussion of how to make the need for the budget clearer
    - include "itemized budget" in bulleted list on p. 1, in numbered list on p. 2, and a checklist of items needed to turn in a complete application
  - we could describe "itemized budget" or include a template/form for an itemized budget
  - should we award scholarships to graduate students? should we make a separate award for graduate students?
- ACHS 2021 (Larson) (5:20)
  - higher ed will see more nontraditional and older students, so what can we offer to adult learners?
  - changing motivations of students, importance of professional skill development
- Centennial Celebration (Balmori) (5:28)
  - centennial design, can be used for a pin, sticker, other products for purchase
- Annual Business Meeting in September 2021 (5:30)

Phi Sigma Iota

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- will be virtual
  - date: Sat Sept 11, 2021
- Meeting adjourned 5:35 pm