



The International Foreign Language Honor Society

Phi Sigma Iota

Member of the Association of College Honor Societies

www.phisigmaiota.org

Telephone Meeting of the Executive Committee April 20, 2016

The meeting convened by phone at approximately 4:21 p.m. The participants included members of the Executive Committee (Joan Marx, Virginia Shen, Frederik Green, and Mirna Trauger) along with the Administrative Director Roz Macken and previous member Phillip Wolfe.

1. **Votes on the minutes:**

Joan Marx suggested minor changes to the wording of the minutes
Minutes with wording changes were approved by all members (4-0)

2. **Administrative Director's Report:**

*Reported that she has reached out to many of the dormant chapters. She has sent a copy of the Forum to these chapters. It has generated some response. One program reported that they continue to teach languages but that they no longer have a major or a minor. Another will bring it up to their department.

*Joan Marx asked about the low number of new chapter applications. Roz informed the committee that two chapters a year is a healthy number.

*Roz reminded everyone that the Board Committee Meeting will be September 16, 17, and 18 in Pittsburgh, PA.

3. **Budget:**

*Phil Wolfe reported that the Wells Fargo account has around \$250,000 and that the checking account has about \$100,000. Phil suggested that the amount in the checking account be reduced and that the difference be deposited in the Wells Fargo account.

*Motion to reduce the account to \$60,000 and place \$40,000 in the Wells Fargo account was approved by all members (4-0)

4. **Chapter Application Discussion:**

Frederick Green suggested that Phi Sigma Iota reach out to colleges and universities who don't have a chapter. Roz Macken said that it wouldn't hurt to do so, the cost should not be burdensome to the organization. This issue will be discussed at the September meeting in Pittsburgh [Agenda item for the fall 2016 meeting]

5. **Scholarship Report:**

*\$19,700 of the scholarship monies were awarded to students. Joan Marx summarized each student's application for the board members and the scholarship amount awarded

*Mirna Trauger suggested that wording be added to the scholarship application that requires students to detail the specific amount they are requesting as well as how they

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will be using the scholarship monies. This issue will be discussed further at the September meeting in Pittsburgh [Agenda item for the fall 2016 meeting].

Next meeting was set for September 16, 17, and 18, 2016 in Pittsburgh, PA.

The meeting adjourned at 5:05 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Mirna Trauger". The signature is written in a cursive style with a large, sweeping initial "M" and a long horizontal flourish above the name.

Mirna Trauger
Executive Secretary