



The International Foreign Language Honor Society

Phi Sigma Iota

Member of the Association of College Honor Societies

www.phisigmaiota.org

Telephone Meeting of the Executive Committee February 4, 2013

The meeting convened at approximately 5:00 p.m. after all participants were connected for the conference call. The participants included members of the Executive Committee (Randall Donaldson, Cynthia Halpern, Joan Marx, Leslie Sconduto, and Phillip Wolfe) along with the Administrative Director Roz Macken.

1. The minutes of the November 11, 2012 Telephone Meeting were approved. (5-0)
2. **Budget:** P. Wolfe reported that the investments in Illinois are proceeding as expected with a probable \$2,000 profit projected. R. Macken reported that there are no additional expenditures that are expected.
3. **Administrative Director's Report:**
 - **Forum:** R. Macken reported that she expects a 50 page *Forum* this year given the great number of submissions that she received, especially from students. Furthermore, she expects it to be not only the biggest issue ever, but the best and credits the new Editor, Kajsa Larson, from Northern Kentucky University for these changes.
 - **Elections:** Secretary and First Vice-President will be up for next year. R. Macken will consult with the Elections Committee.
 - **Recruitment: Foreign Chapters:** R. Macken presented information from ACHS regarding the practices associated with international chapters. The Board agreed that the comments provided were helpful in informing PSI of the pertinent issues involved in such a venture.
4. **PSI Chapter Applications:** The Board unanimously approved the Chapter Application from Harding University (5-0).
5. **Scholarship Committee:** C. Halpern reported that Maria Rippon of Furman University agreed to serve as the new Acting Chair of the Scholarship Committee. Mirna Trauger from Muhlenberg College will also participate on the Committee. The Board again reaffirmed the date for submission of scholarship applications: March 29, 2013. P. Wolfe suggested that PSI send a formal letter of thanks to the participants on the Scholarship Committee. His motion was unanimously approved (5-0).

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6. **Conventions:** J. Marx will report at the April Telephone Meeting on the options for a regional convention in the Northeast to be held either at Chestnut Hill College or Muhlenberg College during the 2014-15 academic year.
7. **PSI Survey:** R. Donaldson reported that he will do the PSI Survey at the same time this spring in order to have the results for the Annual Board Retreat in November.
8. **April Telephone Meeting:** The Board reconfirmed the date of the April Telephone Meeting on April 25, 2013 at 5:00 p.m.

The meeting adjourned at 5:26 p.m. (5-0)

Respectfully submitted,

A handwritten signature in blue ink that reads "Joan F. Marx". The signature is written in a cursive style with a large initial "J" and "M".

Joan F. Marx
Executive Secretary