



The International Foreign Language Honor Society

## Phi Sigma Iota

Member of the Association of College Honor Societies

[www.phisigmaiota.org](http://www.phisigmaiota.org)

### **Business Meeting of the Executive Committee April 19, 2017**

The meeting convened at approximately 4:13 pm by conference call. The participants included members of the Executive Committee (Joan Marx, Mirna Trauger, Virginia Shen, Frederik Green, and Kristen Hetrick), along with the Administrative Director Roz Macken, incoming Administrative Director Reese Campbell, and the chairman of the Finance Committee Phillip Wolfe.

The Executive Committee introduced themselves to Reese Campbell before the meeting officially began.

Note: The Gonzaga University chapter was approved between Executive Committee phone meetings.

- 1. Approval of the Minutes:** (moved by M. Trauger, seconded by V. Shen )  
\*Minutes from the February meeting were unanimously approved with amendments.
- 2. Administrative Director's Report:**  
\* R. Macken reported that it is a typically busy April and that there have been several requests for chapter applications.  
\*J. Marx suggested that we share our opinions on the George Mason application via email one week from today, April 26, 2017.
- 3. Finance Committee Chairman Report:**  
\*P. Wolfe reported that the Wells Fargo account is in good standing and the money is being reinvested.  
\*R. Macken reported that the checking account currently has a higher than usual amount of money due to the incoming funds for induction materials.  
\*J. Marx moved that once the scholarship funds are dispersed that money is sent to the Wells Fargo account, leaving \$60,000 in checking. F. Green seconded, and it was passed unanimously.
- 4. Scholarship Committee Report:**  
\*There were 11 applications for scholarships this year for a total of \$23,100.  
\*M. Trauger briefly explained the application projects, award amounts, and rationale for the amount awarded.  
\*J. Marx asked that the Administrative Director reiterate to all applicants who are not yet inducted that they must be inducted before funds will be dispersed.

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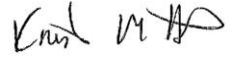
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\*A motion to approve the scholarship report was made by F. Green and seconded by V. Shen. It was unanimously approved.

The next meeting was confirmed for September 15-17, 2017 in Pittsburgh, PA.

The meeting adjourned at 4:41 pm.

Respectfully submitted,



Kristen M. Hetrick  
Executive Secretary