



The International Foreign Language Honor Society

Phi Sigma Iota

Member of the Association of College Honor Societies

www.phisigmaiota.org

Business Meeting of the Executive Committee November 18, 2015

The meeting convened by phone at approximately 4:04 p.m. The participants included members of the Executive Committee (Joan Marx, Virginia Shen, Franz Joseph Wehage, Phillip Wolfe, and Mirna Trauger) along with the Administrative Director Roz Macken.

1. **Votes on the minutes:**

Minutes were approved by all members (5-0)

2. **Administrative Director's Report:**

*Reported that she has received 15 ballots for the positions of executive officers and committee members

*Reported that she has contacted organization's current accountant about PSI's IRS report. She was told that it should be available in three week's time. Discussion about looking for a new accountant because of this firm's pace and effectiveness

*Reported on the implementation of a scholarship in Dorothy Mitstifer's name

3. **Chapter Application Discussion:**

*Discussed applications to Phi Sigma Iota by Lee University and SUNY Fredonia

*Motion to approve SUNY's application (5-0)

*More discussion about the Lee University application is set for the January meeting

*Franz Joseph will submit an explanation of his opinion on awarding a chapter to Lee University before the January meeting since he will no longer be a member

4. **Budget:**

*A preliminary budget for 2016-2017 was discussed

*Discussion about lowering the amount budgeted for printing costs.

*Discussion about Chapter Grants. Since they are not being used, it was suggested that they be made available to new chapters.

*Discussion about using more monies for scholarships for students continuing on to graduate school.

*Motion to increase general pool of scholarship money from \$20,000 to \$25,000 (5-0)

Next meeting was set for January 20, 2016 at 4:00pm

The meeting adjourned at 5:03 p.m.

Respectfully submitted,

Mirna Trauger
Executive Secretary

Phi Sigma Iota

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