



The International Foreign Language Honor Society

Phi Sigma Iota

Member of the Association of College Honor Societies

www.phisigmaiota.org

Business Meeting of the Executive Committee September 19, 2015

The meeting convened at approximately 8:45 a.m. in a conference room of the Marriott Springhill Suites in Pittsburgh, PA. The participants included members of the Executive Committee (Phillip Wolfe, Joan Marx, Virginia Shen, and Mirna Trauger) along with the Administrative Director Roz Macken.

1. Administrative Director's Report:

Suggestions arising from the year's experience

2. Treasurer's Report:

Banking, Investments, Budget Issues, maintain current level of funding for scholarships

3. The Election of Officers:

*Secretary (Mirna Trauger)

*First Vice President (Frederick Green?)

*Nominating Committee (3 new members will need to be elected)

*Susan Myers, chapter advisor at William Jewell College volunteered to serve on the Scholarship committee

4. Ownership Linkage:

*Suggested organization name change discussion

*Discussion of continuing to publish the *Forum* electronically and sending physical copies to chapter advisors, active alumni and lifetime members

*Discussion of the Phi Sigma Iota member convention to be held in October of 2015 and deadline extension

*2015-16 Scholarship deadline was established for March 31, 2016

5. Budget:

*R. Macken presented a tally of actual expenses for the 2014-2015 budget year and a comparison of expenses for the current year with amounts actually budgeted. The board approved the formal budget for 2015-2016 (3-0).

*P. Wolfe reported that the 2015-2016 PSI budget is in good standing. Discussion of transferring funds from checking account to scholarship fund, equities fund and municipal bonds fund.

*Discussion of naming a scholarship in Dorothy Mitstifer's (ACHS) name.

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6. Meeting schedule for 2015-16 is set:

Nov. 18, 2015 4:00 PM conference call


Jan. 27, 2016 4:00 PM conference call - tentative

April 20, 2016 4:00 PM conference call to approve scholarship awards

Sept. 16-18, 2016 annual meeting, Pittsburgh PA

The meeting adjourned at 4:20pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Mirna Trauger". The signature is written in a cursive style with a large, sweeping initial "M".

Mirna Trauger
Executive Secretary